

## Venue Hire

### Our facilities

Broome Community Resource Centre (Broome CRC) is conveniently located close to Chinatown in the Broome Visitor Centre complex. Our facilities are comfortable, light, well-equipped and air-conditioned, with plenty of parking nearby.

Subject to availability, our Meeting Room and Computer Lab are for hire during business hours and, by agreement, on evenings or weekends. The facilities may only be hired for events that do not adversely impact on the activities of Broome CRC. Broome CRC may refuse booking requests that are not appropriate to or aligned with its mission and values.

### Meeting Room

The meeting room can easily seat 10-15 people with tables and chairs configured in different ways:

- Classroom
- U-shape
- Boardroom

Standard facilities that can be included with the meeting room:

- An electronic whiteboard (save whiteboard content to USB)
- Whiteboard/flipchart stand
- Seating and tables configured to suit your requirements
- Access to the shared kitchenette with basic tea- and coffee-making facilities
- Access to shared toilet facility



Other services (additional fees apply):

- WiFi for “bring your own” devices
- Computer with full internet access, Windows/Office software and 50” wall-mounted smart TV
- BenQ 65” Interactive Flat Panel including internet capability
- Video-conferencing through our BenQ 65” Interactive Flat Panel:
  - Self-service software e.g. Zoom, MS Teams, Webex, Skype
  - Assisted video links e.g. for Court hearings
- DVD player
- Digital projector and screen

## Computer Lab

Our main computer room is available for hire using our public access computers.

Standard facilities included with the Computer room:

- 8 computers with full internet access and Windows/Office software
- Computer with full internet access, Windows/Office software and 50” wall-mounted smart TV
- An electronic whiteboard (save whiteboard content to USB)
- Whiteboard/flipchart stand
- Access to the shared kitchenette with basic tea- and coffee-making facilities
- Access to shared toilet facility