

BROOME



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Who we are

Broome Community Resource Centre (CRC) is a well-equipped not for profit community centre close to the heart of Chinatown and overlooking Dampier Creek and Roebuck Bay.

Broome CRC opened in 1991 as one of three trial Learning Network Centres in the Kimberley, with a focus on improving access to post compulsory education.

With the emergence of the internet, the Centre evolved into Broome WA Link, then Broome Telecentre and finally Broome CRC, as the network grew across the State. The focus, too, expanded into a community use technology hub with a wide range of government and community services.

Throughout its history, Broome CRC has made the latest technology available to the community. It offers a full range of access to computers, printers, scanners and other equipment, video conferencing and associated training and meeting room access and hire.

Despite the fact that many more people can now access to the internet via their own computers and smart/mobile devices, the Broome CRC continues to service the whole spectrum of our community. This is in part due to our added value of training and assistance, especially for those with limited digital skills. Our patrons range from the very stable local community through to various transient groups from backpackers, grey nomads, other tourists and visitors from remote Kimberley communities.

We exist for the good of the whole community and to bring about both community and economic benefits.

The Broome CRC has now been operating for 30 years. It is well-known to locals and visitors alike as a friendly local community centre that is part of the not for profit WA Community Resource Network (WACRN).



Our Vision

economically.



Our Mission

inclusive services and programs that support social, business and economic development. We use technology and resources to assist:

- Community groups;
- Small business; and
- Individuals of all ages from young people to seniors and everyone in between.

Provide accessible, innovative and



Our Values

- Capacity-building: We help people
- **Supportiveness**: We provide facilities and assistance for people to accomplish their goals.

increase their skills and abilities.

- Inclusion: Our services empower our customers to connect, participate and grow.
- **Customer-focused**: We respond to the needs of our customers.
- **Innovation**: We continually evolve and make a positive contribution to the community



Our Goals

Our goals align with the four "core pillars" of the Shire of Broome:

- People: Increase the digital literacy of community members, building competence and confidence.
- Place: Provide a venue and equipment for a wide range of community and business activities.
- Prosperity: Provide modern and accessible digital, technology and information services to facilitate economic, business and social development.
- Performance: Operate a sustainable organisation with high standards of customer service, management and governance

What we do



Access to government services

- · Access to local and state government information and services
- Video conference services
- Information and support



Economic and business development support

- Referral services to business development and employment support services
- Facilitate business development activities, seminars and initiatives
- · Business incubation support services
- Information and support



Social development support

- · Referral services to social support services
- Facilitate social development activities, seminars and initiatives
- Information and support



Services and products

- Social enterprise approach to provide access to services and products that have strong local demand but are not economically viable to deliver in a forprofit business model
- Access to modern technology and facilities including high speed internet access, latest version productivity software, 3D printing
- Information and support



Building community connections

- Communication strategies including, website and social media
- Community social events
- Engagement with community via feedback, surveys and community group meetings

Chairperson's report

In these extraordinary times, the last 12 months have been testing for many individuals and businesses, with the ongoing impacts of COVID-19, and Broome CRC is no exception. Being comparatively protected in the Kimberley, the year has been a mix of business as usual and responding to the various challenges that present us all. Overall, we have had a busy and successful year.

Our current principal funding contract with the Department of Primary Industries & Regional Development (DPIRD) is approaching its end in June 2022, and we are pleased that there is a strong commitment from the Government to maintain all CRC locations in WA. We have been invited to participate in the co-design of renewed contracts and acknowledge the Department for their inclusion of input from CRCs in that process.

Nevertheless, funding remains tight as the contract size does not increase while operating expenses do. The remainder of our income comes from our own endeavours, with fee for service activities and ad hoc grants, so we must continue to look for new revenue earning opportunities. All this comes amidst COVID-related loss of earnings in several of our income streams. We are immensely grateful for the various Government subsidies that have been in place during the year to assist businesses. We are also very thankful to the funding bodies that have sponsored us through various small grants.

The Management Board for Broome CRC comprises a diverse group of individuals who are committed to the strong governance and continuity of the Centre.

This year, two of our members stepped down as they left Broome (Karen Grove, our Vice-Chair, and Haydn Jelley, our Treasurer). Both made solid contributions to the organisation, with Karen being on the board for 5 years and Haydn for a shorter period.

We invited new members to join the board, and welcomed Anna Murphy, Hilary Wilkins and Ethel McLennon, all of whom bring great skills and experience. We were also pleased to have our existing member, Craig Phillips, take up the Treasurer's role during the year. This Management Board has held regular meetings throughout the year.

On the staff side, our Manager Franky
O'Connor continues to do great work running
the Centre, obtaining much needed additional
grant funding, and generally raising our
profile in the community. Our long-term
Assistant of more than 8 years, Amy Wallace,
moved on to the next step in her career and
whilst she is missed, we wished her well.
Subsequently we have a new Assistant,
Sherona Biddlecombe, who is gradually
learning the ropes to fill that position.

I would like to acknowledge the dedication and effort of all staff members throughout the year. Thanks too for the time and effort that all of our Committee members have contributed to the Centre.

As always, we look forward to another successful and possibly again challenging year ahead!

Thank you

Ted Wilkinson, ChairpersonNovember 2021

Manager's report

Reporting time is always a good opportunity to reflect back on outcomes and achievements of the previous year. In a Community Resource Centre, activities and events are very varied. In Broome this is coupled with the huge variance of the town's seasonality, as well as the broad spectrum of our customers. And of course, this year we had the constraints of COVID that affected us even here in the remote Kimberley.

Below are some highlights and notable happenings from our year.

Access to technology appropriate to community needs. Thanks to grant funds, we were able to improve several areas of our technology, including:

- Upgrading the specifications of our public access computers and laptops.
- Acquiring five new laptops.
- Purchasing six digital tablets especially for loan to the over 50s community.
- Replacing our aged printers with two new high-speed multi-function printers.
- Replacing and upgrading our 3D printer with a brand new 3D printer
- Purchasing a new 3D scanner.

Some of these initiatives are run over several years (i.e., grant funds carried forward from the previous year and/or into the next year).

By keeping our software and hardware up to date, plus actively implementing innovative technologies such as our 3D equipment, we are able to meet customer expectations for reliable, fast and up to the minute facilities.

Access to Government information. With ever more online delivery of services, we assist the community to both access this information and to lodge their reporting and other submissions to Government agencies. As well as free access to Government websites, we help customers create their MyGov accounts and link services such as Centrelink, Medicare and ATO.

Other supports for Government information include a regular podcast that we broadcast with our Kimberley Consumer Protection Officer, and ATO Tax Help through which our volunteers work with individuals to prepare and lodge their tax returns though MyGov.

Community service and support. Some of this year's highlights include:

- Food Sensations we hosted a fourweek program run by Foodbank WA with videoconferencing presentations about healthy eating and nutrition, followed by cooking some dishes together. The program is available for all CRCs to host and this was our first time it was well-received and we look forward to holding it again.
- Regional Price Index we regularly participate in collections of data for the WA Regional Price Index, which included extra collections during COVID lockdowns as well as the regular biennial collection.
- Broome Scratchers we welcomed this after school coding club to run one of their weekly classes at Broome CRC, where they can use our technology and support. You can read more about this club in the "Social development support" section of our report.
- Community Showcase we joined Broome CIRCLE in holding this inaugural expo of community groups and services. With so many wonderful groups in Broome, this was a great opportunity from some self-promotion.

 "Broome Short Movie Project" was run by Kimberley Community Alcohol & Drug Service in collaboration with Goolarri Media, Surge Films and Broome CRC. The aim was to make a movie with a message about alcohol in the community, gain a Cert II in Leadership, and culminate with films being screened at the outdoor pictures during Mental Health Week. Our involvement was to host the program for training sessions and film editing.

COVID-19 supports and impact. Like any other business, we have been impacted by COVID. Whilst some of our income streams remained good, others saw significant downturn. In particular, university exams, for which we supervise distance students, were all cancelled and moved to online assessments. In 2021, only two universities have so far returned to placed exams.

On the other hand, our pilots' exams were busier than normal with many pilots progressing their studies while they weren't flying due to COVID restrictions on aviation. Once they were flying again, exams returned to slightly lower levels than normal as pilots had got ahead with their exams and spent as much time in the air as they could to make the most of our salvaged tourist season!

We were fortunate to be able to qualify for JobKeeper support in the initial months, and other Government subsidies. We were also fortunate to be able to keep our doors open so we could continue to provide much needed services to our community. We were restricted by social distancing limits on numbers for many months, and due to that we had to stop the attendance of our casual staff Uri Lyons. Unfortunately we haven't been able to offer regular hours to Uri since those restrictions lifted.

Governance support. The volunteer management board continues to oversee Broome CRC in compliance with Association Law. As a Tier 1 Association, we undertake a voluntary annual audit of our finances. In addition, this year, the Board and staff met to carry out a periodic strategic planning review, out of which came an updated set of values and goals to fulfil our vision and purpose.

It was an opportunity to look at what we do and what else we can do to serve the community, and it was pleasing to identify that our mission is still relevant and on point.

In addition, we brought in some new and revitalised services, including:

- Grant auspicing we now offer the facility to auspice grants for organisations that aren't incorporated themselves, where incorporation is a requirement for the grant application.
- Equipment hire we have a range of equipment that is available for hire offsite, including laptops, tablets, digital projector and screen.

We were also excited to launch our new website at https://broomecrc.org.au, to make it easier for people to find us and the help that we can provide.

All in all, it was a busy and productive year, despite some lower than normal numbers during the tourist season, and our business service activity increased overall.

As usual, I thank our financial supporters, my Management Committee, staff and volunteers for their continual efforts throughout the year.

Franky O'Connor, Manager November 2021



Year in summary



1,140

People provided government and community information



161

Group workshops, webinars and info sessions delivered



2,894

Customer visits to use general services



9

Successful grants received



7

Local people employed



8

Volunteers engaged



138

Videoconferences hosted



62

Hot desk bookings



27

Affiliations with community groups and agencies



51

Exams supervised



511

One-on-one IT training and info sessions provided

Government services

Government access point

Broome is a remote regional centre – more than 2,000km from one of the most remote capital cities in the world. As such, it can be a challenge for local residents to access Government information and services. As part of our contract with DPIRD, we support our local community to overcome the "tyranny of distance" (Blainey, 1966) and facilitate access to Government information and services.

With Government services increasingly provided online, we provide free access to online resources for local and state Government agencies via our Government Access Point, as well as a selection of relevant non-government organisations that offer community support services. This enables clients with a lack of internet access to navigate Government websites to gain information without having to travel or wait in queues to speak to a call centre officer.

Our value-add is assisting people set up online, particularly those who aren't used to technology. In particular, in the COVID landscape, this includes creating MyGov accounts, connecting services like Medicare for immunisation history statements, and completing border passes for people travelling interstate.

Videoconferencing connections

The CRC offers a central location that participants from around the region can attend and bring in multiple parties from other locations without needing skills, equipment or facilities themselves. This reduces cost and time and provides convenience of accessing these services.

As this technology evolves, we have a growing suite of videoconference systems in use with our fast and reliable NBN service, all with staff assistance in setting up and getting connected.

Our videoconferencing is used extensively allowing Broome businesses, community groups residents and visitors to connect with service providers in other locations. In 2020-21, more than 138 videoconference sessions were held using our equipment (excluding those using their own devices in our facility). Uses for the service included:

- Courts for police, advocates, victims and accused.
- Industry and community groups conducting distributed meetings such as committee meetings, information gathering and advocacy.
- Individuals for private use such as job interviews, assessment interviews, personal interest meetings, training, and health consultations.



Tom was one of many customers who visited to use our videoconferencing facility whilst holidaying in Broome. Being able to attend a job interview remotely meant he didn't miss out on a potential job opportunity.

Economic and business development support

Our centre is a space for those with limited or no facilities of their own – a place for individuals, community groups, other non-profit organisations, and small and new business owners to come and work on their enterprises.

Broome CRC provides economic and business support for both development and ongoing endeavours, informally and formally through different aspects of our service.

We have many customers who are small business owners and use our facilities for administration purposes. We provide a low-cost resource for those who don't want or need to run their own office space. More importantly, we assist in areas where they may not have administrative or technical skills.

Exam invigilation

Broome CRC operates as an external examination centre for distance students from many universities in Australia and overseas, as well as Civil Aviation Safety Authority (CASA) pilot and engineer exams, Certified Practising Accountants and Special Tertiary Admissions Test (STAT) exams.

Broome CRC has a strong focus on placed exam invigilation and online assessment delivery for the community. The remote nature of our community means the expense of travelling to Perth to attend exams is prohibitive and disruptive. Our facilities are a valued resource providing capacity and service.

"The NADC utilises the Broome CRC to facilitate the continued contributions of one of our valued aboriginal directors who is located in Broome. Over the last 12 months, the majority of NADC Board meetings have occurred via videoconference. The information technology infrastructure and assistance provided by the Broome CRC has been invaluable to the continued representation of regional Australia and first nations people on our Board." ~ Karen Wilson, COO, National Australia Day Council

New Enterprise Incentive Scheme (NEIS)

We continue to partner Business Foundations, WA provider of Government-funded NEIS. Each year sees a number of entrepreneurs start on their small business journey at the CRC. Potential participants attend information sessions and training at our office, with Broome CRC providing mentoring throughout their 12-month program.

The new business owners who took their pre-NEIS training in 2020-21, and have gone on to start successful start-up businesses, included: Pacha Pasta (home-made raviolis) and Iyenga Broome (yoga classes).

Social development support

Broome Scratchers is a community club providing the only after-hours STEM (science, technology, engineering and mathematics) activity for children living in the remote town of Broome, Western Australia.

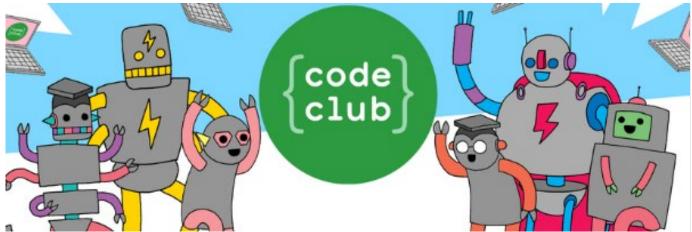
Broome CRC was very excited to start hosting Broome Scratchers coding club this year. The club aims to build the exposure, skills, and confidence of 7 to 10 year-old children in the languages of computers, through fun and engaging activities throughout the school year.

Broome Scratchers is part of a nationwide network of volunteer-led coding classes that aim to #getkidscoding. The program is sponsored by Telstra Foundation in Australia with 2,000 clubs – and part of an international network of 10,000 clubs in 120 countries!

Broome Scratchers volunteer leaders Paula and Gina run a robotics class at Broome Public Library, and coding classes at Broome CRC using Minecraft, Raspberry Pi and other programs for kids.

"For some time, our club has relied upon the Broome Community Resource Centre to provide us with a dedicated weekly venue for club activities, videoconference facilities, secure equipment storage and ongoing technical support. This has enabled us to provide weekly computer coding lessons and activities to community children." ~ Gina





Services and products

Our customers come from a wide cross-section of the community – employed, unemployed, indigenous, non-indigenous, locals, travellers, youth, older citizens, and across the full spectrum of the socio-economic scale. Not everyone is able to or chooses to have technology at home.

Computer & office services

- Public computers with high speed internet for self-service use or assisted by our friendly staff
- A wide range of printing, scanning and other office utilities
- WiFi and hotdesk also available

Venue & equipment hire

- Meeting room for hire during business hours, evenings or weekends
- Our computer lab can also be hired
- Equipment is available for off-site hire

Videoconferencing

- Videoconferencing for individual or group meetings
- We help our clients set up and get connected

"The Dinosaur Coast Management Group (DCMG), since its inception in 2015, has used the CRC for both general operational assistance (printing, scanning, development of skills) and as a place to have Committee meetings and liaise with experts both in Australia and overseas. We will continue to use the CRC as our organisational base."

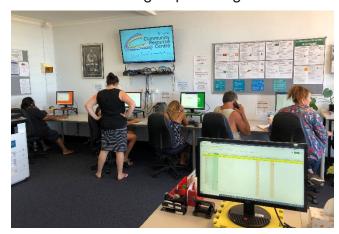
~ Michelle Teoh, Secretary, DCMG

Business help & services

- Facilities, mentoring and networking for new and small business operators
- Secretarial services and admin assistance

Digital support & training

- Ad hoc assistance for community members with their digital skills
- Individual or group training



3D printing and scanning

Our MakerBot Replicator 3D printer can be used to print 3D objects with PLA (polylactic acid) filament. PLA is made from renewable resources.

We can print from existing design files in STL format (a CAD format for 3D printing). Where a design file or template can't be located, our new 3D scanner can be used to scan objects and create the necessary digital file.

Our 3D scanner has other exciting application opportunities that we are starting to explore!

Grant auspicing

We can assist individuals or community groups who are seeking project funding and require an incorporated organisation to auspice the grant.

Building community connections

Be Connected is an Australia-wide initiative empowering all Australians to thrive in a digital world. Be Connected is committed to increasing the confidence, skills and online safety of older Australians.

Broome CRC is part of the national network of community partners, managed by Good Things Foundation Australia, offering support to those wanting to develop digital skills and confidence. Through the Be Connected online resources, Australians can learn the basics of using digital devices and engaging with the internet, including:

- · being safer while online
- talking to or seeing family and friends who live far away
- finding new friends who share interests and hobbies
- · connecting with old friends
- keeping up to date with what's happening in communities and around the world
- shopping and selling online, safely and securely.

Australians with low internet skills can often feel isolated from their community and family at a time in their lives when feeling connected is increasingly important. Be Connected aims to change this through a community centred approach by supporting community organisations that are committed to digital inclusion and supporting older Australians bridge the digital divide.

In 2020-21, we received support through Be Connected grants to upgrade our own technology for community access, as well as offer free loans of digital devices to the over 50s during COVID, to help them get online and stay connected.

As a network partner, Broome CRC is able to offer in-person help and support to older Australians who are struggling with digital technology and in a world where more and more things can only be done online.



Eileen was our first recipient of a digital device loan during COVID. As well as staying connected, Eileen was always keen to learn and not get left behind in the age of technology

Our team

Management committee

Broome CRC is governed by a volunteer management committee that holds regular meetings throughout the year. The Committee's guidance and governance ensure that our CRC continues to evolve and make a difference in the community. Their contribution to the organisation is much appreciated.



Edward 'Ted' Wilkinson

Chairperson

Lawyer with Legal Aid



Kris Young

Secretary

Microenterprise development manager with Many Rivers



Craig Phillips

Treasurer

Small business owner, Eclipse Computers



Anna Murphy

Member

Lawyer in private practice



Hilary Wilkins

Member

Helicopter pilot with Kimberley Aviation Services



Ethel McLennon

Member

Community member

We also acknowledge the contributions of Karen Grove and Haydn Jelley who left the Management committee during the year.

Staff team

Broome CRC is run on a day to day basis by a Coordinator and CRC Assistant, with a group of regular relief workers who assist when needed. Their dedication, friendly disposition and willing attitude continually draw positive feedback from our patrons.



Franky O'Connor

Coordinator/Manager

Full-time



Amy Wallace

CRC Assistant

Part-time, to March 2021



Sherona Biddlecombe

CRC Assistant

Part-time, from May 2021



Uri Lyons

Casual support



Lisa Patterson

Casual support



Blaire Groenenberg

Casual support



Vedam Kumar

Casual support



Our supporters

Broome CRC is grateful to have received a number of grants during the year that enable us to continue providing high quality services to the community, and to maintain our operations during the ongoing challenging economic climate associated with COVID-19.

Government

 Broome CRC receives funding via a contract with DPIRD. This contract provides our core funding and assists us to provide our wide range of services to our community.

Grant funding bodies

- DPIRD
 - Technology and Innovation Grant for 3D scanning equipment
 - CRC Support Grant
 - CRC Videoconference Grant
- Kimberley Community Grants Scheme (Water Corporation and Lions Club of Broome) – towards 3D printing equipment
- · Shire of Broome
 - Annual Community Matched Giving towards 3D printing equipment
 - Chinatown Revitalisation Activation Grant for Get Online Week
- Good Things Foundation (Be Connected)
 - Building Digital Skills Grant for new training laptops
 - Get Online Week Grant
- Linkwest and Lotterywest Neighbourhood Centre Week (joint grant with Broome CIRCLE)

We also acknowledge funding bodies whose earlier grants and assistance continue to make our services possible. These include:

- Woodside
- INPEX-operated Ichthys LNG joint venture
- Good Things Foundation
- Lotterywest
- Foundation for Rural & Regional Renewal

Community partners

- Broome CRC has a partnership agreement with Business Foundations, WA provider for the Federal Government's NEIS program. Our partnership funding enables us to provide facilities and mentoring for NEIS participants in Broome
- Broome CRC collaborates with other organisations, local and further afield, such as Broome CIRCLE, Kimberley Community Alcohol & Drug Service, and Consumer Protection WA

Special thanks

The CRC would like to thank the volunteer board members and the staff for their ongoing and invaluable contributions

Treasurer's report

The Broome CRC has experienced another COVID affected year however with strong management we have maintained our business and remain in a sound position. The CRC has seen changes on the Committee again this year and we have the looming pressure of probably having to move premises in May of next year. The next 12 months will be a busy period.

The year ended 30 June 2020 saw an increase in income to \$247,257 which is a 6% increase over the previous year. Increases came from Grant Funding income streams, the NEIS Program, Shopfront Revenue and Government/COVID subsidies.

Expenditure this year increased by \$33,732 with Grant Surpluses at \$23,622 – up \$22,000 on last year. Consulting fees and expected wages and salary increases also added to the overall expenses this year. Total Expenses were \$246,242.

Total Surplus for the year was \$1,016, well down on last year.

Our Working Capital of \$381,508 is a slight increase over 2020 however the Current Ratio of 8.4 is down 4% on last year.

The Broome CRC receives funding via a contract with DPIRD. This contract provides our core funding and assists us to provide our range of services to the community.

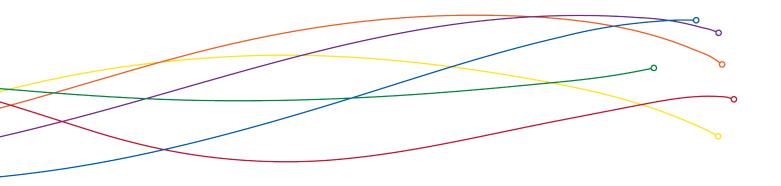
The Broome CRC has a partnership agreement with Business Foundations, the provider for the Federal Government's NEIS. Our partnership funding enables us to provide facilities and mentoring for NEIS participants.

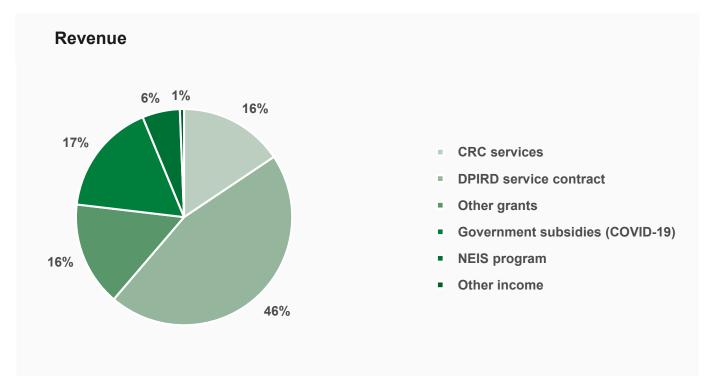
I would like to thank Franky O'Connor for her hard work and dedication to the CRC. Franky has provided the Committee with concise documentation and explanation.

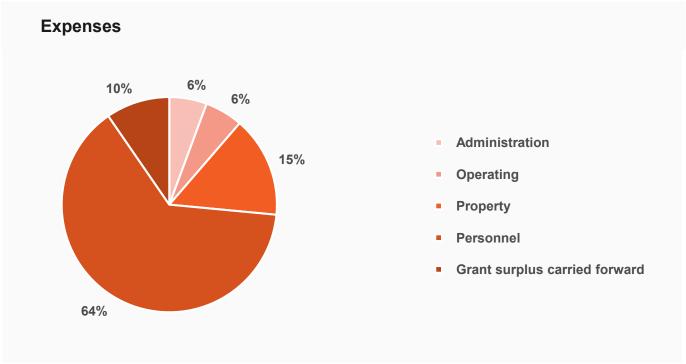
The Committee is looking forward to the next 12 months ahead in preparation to the potential move to new premises. The CRC is financially well placed to find and capitalise on a new, high-profile location, hopefully with low rent and the option to create our own space and fresh image.

Thank you to the CRC Chairperson and all of the Committee/Board Members for their ongoing contributions over the last 12 months and I look forward to working with you into the future.

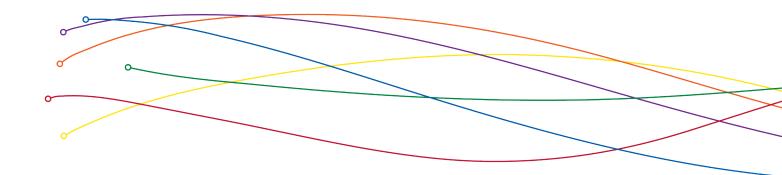
Craig Phillips, Treasurer November 2021







Financial statements



Broome Community Resource Centre Inc ABN 85 069 821 569

Audited Financial Statements

Year Ending June 2021



15th October, 2021

Title

INDEPENDENT AUDIT REPORT

<u>Address</u>

The Committee and Members of the Broome Community Resource Centre Inc PO Box 2273

BROOME WA 6725

Report on the Financial Report

Opinion

We have audited the accompanying financial report, being a special purpose financial report, of Broome Community Resource Centre Inc, which comprises the statement of financial position as at 30th June, 2021, the statement of comprehensive income and statement of changes in equity for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the Board's declaration.

In our opinion the financial report of Broome Community Resource Centre Inc has been prepared in accordance with Division 60 of the Australian Charities and Not-for-Profits Commission Act 2012 including:

- a) Giving a true and fair view of the registered entity's financial position as at 30 June 2021 and of its financial performance and cash flows for the year ended on that date; and
- b) Complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 of the Australian Charities and Not-for-Profit Commission Regulations 2013.

Basis of Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibility for the Audit of the Financial Report section of our report. We are independent of the registered entity in accordance with the auditor independence requirements of the Corporations Act 2001 and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report which describes the basis of accounting, including the limitations that exist in relation to the recording of cash receipts from daily operations/trade. Revenue from this source represents a significant proportion of Broome Community Resource Centre Inc's revenue. Our opinion is unmodified in respect of this matter.

Responsibility of the Responsible Entities for the Financial Report

The Board of the registered entity are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the Australian Charities and Not-for-Profit



Commission Act 2012 (ACNC Act) and the needs of the members. The Board's responsibility also includes such internal control as the Board determine necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report the Board are responsible for assessing the registered entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board either intend to liquidate the registered entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at http://www.auasb.gov.au/Home.aspx. This description forms part of our auditor's report.

We communicate with responsible entities regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during the audit.

Report on Other Legal and Regulatory Requirements

In our opinion Broome Community Resource Centre Inc has complied with s60-30(3)(b), (c) and (d) of the ACNC Act and the Associations Incorporation Act 2015:

- By providing us with all information, explanation and assistance necessary for the conduct of the audit;
- By keeping financial records sufficient to enable a financial report to be prepared and audited;
- By keeping other records as required by the ACNC Act.

Varis Klimaitis CPA VLK Accounting

15th October, 2021 Osborne Park, Western Australia

Broome Community Resource Centre Inc Statement by the Committee Reporting Period: 1st July, 2020 to 30th June, 2021

The committee members have determined that the association is not a reporting entity. The committee members have determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee of Broome Community resource Centre Inc:

- 1. the organisation is not a reporting entity;
- 2. the financial statements present fairly the financial position of the organisation at 30th June, 2021 and its results for the period 1st July, 2020 to 30th June, 2021 in accordance with the accounting policies set out in Note 1;
- 3. except for any matters referred to in the examiners report, the Committee and the organisation have complied with the regulations and the rules of the organisation during the reporting period noted above; and
- 4. at the date of this statement there are reasonable grounds to believe that the Association will be able to meet its debts as and when they become payable.

TREASURER:

Croix Phillips

26/10/21

COMMITTEE MEMBER:

COMMITTEE MEMBER:

S///Doa/

Broome Community Resource Centre Inc Statement of Income and Expenditure For the Financial Year Ended 30th June, 2021

		2021	2020
		\$	\$
Income	lakawa akilia wa alia a awa a		
CRC Income	Internet Usage Income	4.705	1.054
	Video Conferencing	4,735	1,854
	Exam Supervision	4,673	14,992
	Conference Room Hire	12,265	20,480
	Equipment Hire	739	-
	Other Shopfront Revenue	15,936	9,229
Grants	RDL Operational Support Funding	112,230	110,387
	RDL Reimbursements	-	1,254
	Grants Carried Forward	1,467	-
	Other Grants	38,364	20,000
Other Income	Government Subsidies	41,497	48,050
	NEIS Program	13,818	5,773
	Interest Received	1,533	419
	Total Income	247,257	232,437
Expenditure			
Administrative	Accounting and Audit	5,315	7,200
, tarrii non an t	Advertising	425	415
	Bank Fees & Charges	513	384
	Freight and Postage	62	130
	Dues & Subscriptions	1,322	1,187
	Insurance	4,294	3,856
	Stationery	1,951	682
Operating	Telephone & Internet	2,845	2,883
Operaning	Electricity	2,908	3,183
	Meeting Expenses	831	229
	Courses and Conferences	031	1,794
	Travel	_	1,/ /4
	Consultancy Fees	4,592	-
	Contractors	4,372	327
	Purchases - Equipment etc	-	344
	· ·	1 1/0	
	Computer Expenses & IT Support	1,168	2,699
	Printer & Copier Expenses	1,695	2,001
	NEIS Program Write-Offs	-	91
Durana ant	Consumables & Sundry	61	1,087
Property	Rent and Outgoings	28,330	27,164
	Repairs & Maintenance	1,045	982
	Security	680	800

Broome Community Resource Centre Inc Statement of Income and Expenditure For the Financial Year Ended 30th June, 2021

		2021	2020
		\$	\$
	Cleaning	-	2,959
	Water Charges	15	-
	Depreciation	7,246	4,310
Staff Expenses	Wages and Salaries	144,674	134,858
	Superannuation	11,749	10,616
	Other Wage Costs	896	862
Grant Adjusts	Grant Surpluses	23,622	1,467
	Total Expenses	246,242	212,510
	Surplus / (Deficit)	1,016	19,927

Broome Community Resource Centre Inc Statement of Financial Position As at 30th June, 2021

	Note	2021 \$	2020 \$
Current Assets		•	·
Cash	2	406,880	378,104
Receivables & Prepayments	3	25,933	31,468
Total Current Assets		432,813	409,573
Non-Current Assets			
Property Plant & Equipment	4	12,232	19,478
Total Non-Current Assets		12,232	19,478
Total Assets		445,045	429,051
Current Liabilities			
Current Tax Liabilities	5	10,115	7,119
Payables	6	2,534	9,868
Provisions & Accruals	7	15,033	13,855
Unexpended Grants	8	23,622	1,467
Total Current Liabilities		51,305	32,309
Non-Current Liabilities			
Long Service Leave	7	2,918	6,936
Total Non-Current Liabilities		2,918	6,936
Total Liabilities		54,223	39,245
Net Assets		390,823	389,806
Equity			
Members Funds	9	390,823	389,806
Total Equity		390,823	389,806
Working Capital			
Working Capital - \$		381,508	377,264
Current Ratio		8.4	12.7

Note 1: Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Association to its members under its constitution. The committee has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis unless otherwise noted and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

a. Income Tax

The association is exempt from income tax.

b. Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

c. Impairment of Assets

At the end of each reporting period the committee reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the assets carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

d. Employee Provisions

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee provisions have been measured at the amounts expected to be paid when the liability is settled.

e. Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

f. Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

g. Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

h. Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present value when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

Cash receipts are taken at the shopfront during day-to-day trade. There exist inherent limitations in relation to the recording of cash receipts. Cash receipts are recorded as revenue as they are entered to the accounts.

All revenue is stated net of the amount of goods and services tax.

i. Leases

Leases of PPE, where substantially all the risks and benefits incidental to ownership of the asset (but not the legal ownership) are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease repayments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciable on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

j. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST receivable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

k. Financial Assets

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value, which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through an equity reserve.

I. Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

m. Going Concern

The financial statements have been compiled on a Going Concern basis. The ongoing viability of the Association is dependent upon continued grant funding. The Board have reviewed the financial position of the entity and are of the opinion that the going concern basis is appropriate having regard to the matters outlined above.

Broome Community Resource Centre Inc Notes to the Financial Statements For the Reporting Period: 1st July 2020 to 30th June 2021

	2021	2020
	\$	\$
2 Cash	Y	Y
Cash on Hand	230	230
Wpac Operating Account	19,820	37,601
Wpac Reserve Funding Account	80,088	340,057
Load and Go Account	-	-
Term Deposit	301,475	_
Debit Card Account	5,268	216
Book Gara Accoom	406,880	378,104
	100,000	= 0,70,101
3 Receivables & Prepayments		
Trade Debtors	19,475	6,100
Prepayments	6,458	5,974
Sundry Debtors	-	19,394
30Hary Debiois	25,933	31,468
	23,700	
Dranguments includes expenses agid in the current	waar but ralating to future no	rio de
Prepayments includes expenses paid in the current Prepayments Includes:	year but retailing to future per	nous.
Insurance Premiums	3,776	
Rent & Variable Outgoings	2,342	
Security	340	
Secomy	6,458	
4 Property, Plant & Equipment		
Plant & Equipment		
Plant & Equipment	47,006	57,881
less: Accumulated Depreciation	36,686	42,238
ioss. Accomorated Deprociation	10,320	15,644
Leasehold Improvements	10,020	10,011
Leasehold Improvements	18,330	18,330
less: Accumulated Depreciation	16,418	14,495
iosa / locolifica poprocialieri	1,912	3,835
Total Property, Plant & Equipment	12,232	19,478
rotal tropolity, train a 2-qolpinoli		
5 Current Tax Liabilities		
Provision for GST	3,861	- 93
ATO Running Account	-	-
PAYG Withholding Payable	6,254	7,212
5	10,115	7,119
	10,110	

Broome Community Resource Centre Inc Notes to the Financial Statements For the Reporting Period: 1st July 2020 to 30th June 2021

			2021 \$		2020 \$
6 Payables					
Superannuation Payable			974		145
Trade Creditors		_	1,561	_	9,722
		=	2,534	=	9,868
7 Provisions and Accruals					
Provision for LSL (Non Current)			2,918		6,936
Provision for Annual Leave			11,733		10,555
Accrued Expenses			3,300		3,300
·		-	17,951	-	20,791
Accruals includes expenses incurred in the	he current	year but a	s yet unpaid.	=	
Accruals Includes:					
Audit			3,300		
		-	3,300		
		-			
8 Contracts and Grants					
	BFWD	RELEASED	TRANSFERS	EXPEND	C/FWD
Dept for Regional Development	19/20	20/21		20/21	20/21
Operational Contract	0	112,230	0	112,230	0
Support Grant	0	5,000	0	2,500	2,500
Conference Grant	0	1,000	0	500	500
Technology & Innovation Grant	0	10,000	0	0	10,000
Good Things Foundation					
Digital Skills Grant	233	5,000	0	420	4,813
Get Online Week Grant	0	1,455	0	1,455	0
INPEX Community Sponsorship	284	0	0	284	0
Woodside Community Fund	950	0	0	950	0
KCGS Community Relief Fund	0	10,000	0	10,000	0
Broome Shire Community Sponsor	0	5,000	0	0	5,000
Kleenheat Gas (Broome Scratchers)	0	909	0	100	809
_	1,467	150,594	0	128,438	23,622

Broome Community Resource Centre Inc Notes to the Financial Statements For the Reporting Period: 1st July 2020 to 30th June 2021

	2021 \$	2020 \$
9 Retained Profits		
Retained profits at the beginning of the period	389,806	369,879
Net profit attributable to members of the association	1,016	19,927
Retained profits at the end of the period	390,823	389,806

Broome Community Resource Centre Inc ABN 85 069 821 569

Detailed Grant Statements of Receipts & Payments Depreciation Schedule

Year Ending June 2021

	2021 \$	2020 \$
DPIRD Gran Operational Su		
Income Grant Income	112,230	110,387
Grants Carried Forward		
Total Income	112,230	110,387
Expenditure		
Professional Development & Training	-	-
Rent and Outgoings	-	101.000
Wages Superannuation	102,030 10,200	101,000 9,387
Total Expenses	112,230	110,387
Surplus / (Deficit)	-	- 110,00
2002		
DPIRD Gran CRC Support G		
Income		
Grant Income	5,000	-
Grant C/Fwd	-	
Total Income	5,000	<u> </u>
Expenditure		
Consultancy	2,500	
Total Expenses	2,500	
Surplus / (Deficit)	2,500	
DDIDD Comm	L	
DPIRD Gran Video Conferenc		
Income		
Grant Income	1,000	
Grant C/Fwd Total Income	1,000	-
iolal income		
Expenditure		
Wages Computer Purchases	-	
Computer Purchases Office Expenses and Display	- 45	
Consultancy	455	
Equipment Purchases	<u> </u>	<u> </u>
Total Expenses	500	
Surplus / (Deficit)	500	

		2021 \$	2020 \$
	DPIRD Gran Technology & Innov		
Income			
Grant Income		10,000	-
Grant C/Fwd Total Income		10,000	
ioidi ilicolile		10,000	
Expenditure			
Wages		-	-
Computer Purchases		-	-
Office Expenses and Display		-	-
Consultancy		-	-
Equipment Purchases Total Expenses			
	/ (Deficit)	10,000	
	, (,		
	Good Things Fou Digital Skills G		
Income Grant Income		5,000	5,000
Grant C/Fwd		233	3,000
Total Income		5,233	5,000
		<u></u>	·
Expenditure			
Computer Expenses		420	1,453
Equipment Purchases		- 400	3,314
Total Expenses	/ (Deficit)	420	4,767 233
3010103	/ (Delicit)	4,013	
	Good Things Fou Get Online W		
Income		1 455	
Grant Income Grant C/Fwd		1,455	-
Total Income		1,455	
Expenditure			
Wages		383	-
Event Expenses		1,071	
Total Expenses	/ (Deficit)	1,455	-
3010103	/ (Delicit)		

	2021 \$	2020 \$
INPEX-Operated Ichthys Community Sp		
Income Grant Income		5,000
Grant C/Fwd	284	3,000
Total Income	284	5,000
Expenditure		
Computer Expenses	-	-
Equipment Purchases	284	4,716
Total Expenses	284	4,716
Surplus / (Deficit)		284
Woodsi Community		
Income		F 000
Grant Income Grant C/Fwd	- 950	5,000
Total Income	950	5,000
Total meditic		
Expenditure		
Computer Expenses	-	-
Equipment Purchases	950	4,050
Total Expenses	950	4,050
Surplus / (Deficit)		950
Kimberley Community Community Re		
Income Grant Income	10,000	-
Grant C/Fwd Total Income	10,000	
roidi income		
Expenditure		
Wages	6,796	-
Rent	3,204	
Total Expenses Surplus / (Deficit)	10,000	
Surplus / (Delicit)		

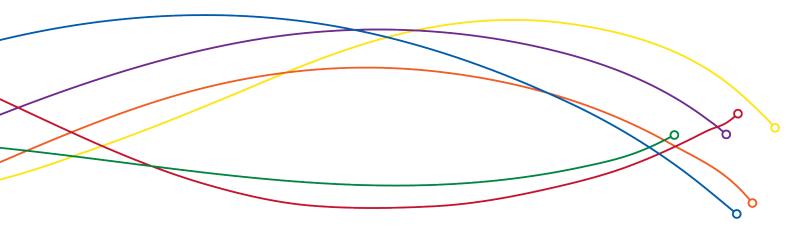
	2021 \$	2020 \$
Shire of Brod Community Matched		
Income		
Grant Income	5,000	-
Grant C/Fwd Total Income	5,000	
Total income	3,000	
Expenditure		
Wages	-	-
Computer Purchases	-	-
Office Expenses and Display	-	-
Consultancy	-	-
Equipment Purchases Total Expenses		
Surplus / (Deficit)	5,000	
Kleenheat Commu Broome Scratchers		
Broome Scratchers		
Broome Scratchers Income	(Auspiced)	
Income Grant Income		- -
Broome Scratchers Income	(Auspiced)	- - -
Income Grant Income Grant C/Fwd Total Income	(Auspiced) 909	- - -
Income Grant Income Grant C/Fwd Total Income Expenditure	(Auspiced) 909 - 909	- - -
Income Grant Income Grant C/Fwd Total Income Expenditure Management Fee	(Auspiced) 909	
Income Grant Income Grant C/Fwd Total Income Expenditure Management Fee Computer Purchases	(Auspiced) 909 - 909	- - - -
Income Grant Income Grant C/Fwd Total Income Expenditure Management Fee Computer Purchases Office Expenses and Display	(Auspiced) 909 - 909	- - - - - - -
Income Grant Income Grant C/Fwd Total Income Expenditure Management Fee Computer Purchases Office Expenses and Display Consultancy	(Auspiced) 909 - 909	- - - - - - -
Income Grant Income Grant C/Fwd Total Income Expenditure Management Fee Computer Purchases Office Expenses and Display	(Auspiced) 909 - 909	- - - - - - -

Depreciation Schedule

Broome Community Resource Centre Inc. For the year ended 30 June 2021

NAME	RATE	METHOD	PURCHASED	DISPOSED	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE
Land & Buildings										
1 x 8.5kw and 1 x 7.1kw Daikin split system aircon	20.00%	SL	29 Jun 2017		5,272.73	2,103.30	-	-	1,054.55	1,048.75
10 x Fluoro Light Fittings	20.00%	SL	14 Oct 2010		884.00	-	-	-	-	-
Carpet Replacement	20.00%	SL	29 Jun 2017		4,340.00	1,731.24	-	-	868.00	863.24
Curtains - Conference Room	20.00%	SL	1 Jul 2000		1,366.00	-	-	-	-	-
Electrical Works & Data Cabling	20.00%	SL	1 Jul 2000		6,467.00	-	-	-	-	-
Total Land & Buildings					18,329.73	3,834.54	-	-	1,922.55	1,911.99
Plant & Equipment										
240Ltr Fridge Westinghouse	20.00%	SL	6 Apr 2011		544.00	-	-	-	-	-
3 x 001HP280 HP 280 Desktop Computers	33.33%	SL	29 Jun 2017		2,948.18	-	-	-	-	-
3D Printer	20.00%	SL	6 Feb 2015		3,932.00	-	-	-	-	-
5 x Apple iPad 10.2" WiFi + Cellular 32GB	33.33%	SL	21 May 2020		3,313.65	3,189.93	-	-	1,104.44	2,085.49
50" LED/LCD TV	33.33%	SL	13 Apr 2016		680.00	-	-	-	-	-
6 x Lenovo M83 Desktops	33.33%	SL	31 Jan 2016		6,193.00	-	-	-	-	-
Changhong 49 UHD LED Model UD49C5600I	33.33%	SL	14 Jun 2017		599.09	-	-	-	-	-
Data Projector HDTV - Sony	20.00%	SL	1 Jul 2000		1,650.00	-	-	-	-	-
Dell Optiplex 9020 (Red Cross)	33.33%	SL	19 Dec 2014	10 Aug 2020	1,635.00	-	-	-	-	-
Fellowes Jupiter 2 A3 Lamimator	33.33%	SL	3 Aug 2016		404.55	-	-	-	-	-
Fellowes Pulsar Binder	33.33%	SL	3 Aug 2016		280.90	-	-	-	-	-
Fellowes Shredder 63CB		Full	1 Jan 2017		317.27	-	-	-	-	-
FLX UC 500 Conference room speaker RevoLab	33.33%	SL	15 Jun 2017		836.36	-	-	-	-	-
Kyocera FS-C8025MFP A3/A4 Copier MFC	20.00%	SL	27 Jun 2011	7 Aug 2020	5,462.00	-	-	-	-	-

NAME	RATE	METHOD	PURCHASED	DISPOSED	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE
Kyocera FS-C8525MFP A3 Laser Printer	33.33%	SL	16 Dec 2015	7 Aug 2020	3,778.00	-	-	-	-	-
Kyocera M8130cidn Ecosys Multifunction Colour Laser Printer & Accessories	33.33%	SL	22 Jun 2020		4,050.15	4,016.96	-	-	1,349.91	2,667.05
Kyocera M8130cidn Ecosys Multifunction Colour Laser Printer & Accessories	33.33%	SL	22 Jun 2020		4,716.40	4,677.74	-	-	1,571.98	3,105.76
Large Meeting Room Conference Camera Logitech (DRD Grant)	33.33%	SL	15 Jun 2017		1,045.45	-	-	-	-	-
Lenovo Sundries	33.33%	SL	31 Jan 2016		463.00	-	-	-	-	-
Lenovo ThinkPad E15	33.33%	SL	25 May 2020		1,136.98	1,098.67	-	-	378.96	719.71
Lenovo ThinkPad E460	33.33%	SL	31 Jan 2016		1,789.00	-	-	-	-	-
Lenovo ThinkPad E460	33.33%	SL	31 Jan 2016		1,789.00	-	-	-	-	-
Lenovo ThinkPad X390	33.33%	SL	25 May 2020		2,120.05	2,048.62	-	-	706.61	1,342.01
Logitech C910 HD Pro Webcam	20.00%	SL	23 Sep 2011		128.00	-	-	-	-	_
Logitech PTZ Pro & Revo 500 Combo	33.33%	SL	30 Mar 2016		1,726.00	-	-	-	-	-
Minix (Computer for TV)		Full	1 Jan 2017		236.35	-	-	-	-	-
Netgear 24 Port Switch 10/100/1000	20.00%	SL	13 May 2011		453.00	-	-	-	-	_
Open Mesh (WiFi)		Full	1 Jan 2017		159.55	-	-	-	-	-
Pigeon Hole Unit	20.00%	SL	1 Jul 2000		550.00	-	-	-	-	_
Pinup Board	20.00%	DV	1 Jul 2000		149.00	-	-	-	-	-
Pinup Board	20.00%	SL	1 Jul 2000		493.00	-	-	-	-	_
Samsung Galaxy Tab S6	33.33%	SL	21 May 2020		635.45	611.72	-	-	211.80	399.92
Scanify Handheld Scanner System	33.33%	SL	30 Jun 2016		1,825.00	-	-	-	-	-
Signage x 3 (BK Signs)	20.00%	SL	12 Aug 2010		1,120.00	-	-	-	-	-
Wall Mounted Brochure Display Unit	20.00%	SL	1 Jul 2000		722.00	-	-	-	-	-
Total Plant & Equipment					57,881.38	15,643.64	-	-	5,323.70	10,319.94
Total					76,211.11	19,478.18	-	-	7,246.25	12,231.93





Broome Community Resource Centre

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